



# Virginia Association for Supervision and Curriculum Development (VASCD) Outstanding Supervisor/Curriculum Leader of the Year Award

Purpose of Award: Recognition for outstanding contributions to supervision and/or curriculum development.

## **Qualifications:**

- \*A nominee shall have served for a least two full years in a school division or other educational agency in Virginia with major job responsibilities in the areas of supervision and/or curriculum development.
- \*A nominee shall have been an active member of the Virginia Association for Supervision and Curriculum Development for two years, and currently be a member.
- \*A nominee must be nominated by an individual or group, including teachers, administrators, or school board members.
- \*The nomination may originate within the school division or educational agency where the nominee currently serves or the nomination may come from outside the division or agency. Self-nominations will be considered.

**Selection Criteria:** The educator who merits recognition by the VASCD might be expected to display all or several of the following:

- \*An autobiographical record of service and leadership highlighting notable accomplishments in the field of supervision and/or curriculum development at the local, regional, state and/or national levels over the last five years.
- \*Three letters of recognition by persons familiar with individual's contributions to the field.
- \*Other service to the profession beyond normal job responsibilities. These contributions to the field of supervision and/or curriculum development might include serving on committees or task forces at the local, state, and national levels.

**Selection Procedures:** A selection committee will be appointed by the Chair of the Awards Committee. No more than two people may be recognized in one year. The award shall be presented at the VASCD Annual Conference. Recognition in the form of a plaque will be presented to the recipient. The recipient of the Outstanding Leader Award will receive a free registration to the Annual Conference.

## **Selection Calendar:**

- Recommendations should be sent to the VASCD office prior to September 1, 2010.
- All materials from prospective candidates for the award must be received by September 1, 2010.
- Selection of the final candidate will be made by the Selection Committee by October 15, 2010.
- Notification of selection for the award will be made by October 31 of each year.
- The Award will be given to the recipient at the Annual Conference.

For additional information or to submit recommendations, contact:  
Brenda Hess, Director of Elementary Education  
Russell County Public Schools  
P.O. Box 8, 1 School Board Drive  
Lebanon, VA 24266  
(276) 889-6506 or [bhess@russell.k12.va.us](mailto:bhess@russell.k12.va.us)

**Procedures to follow if nominating a candidate for the VASCD “Outstanding Supervisor/Curriculum Leader of the Year Award:”**

The Nominee must:

- Have Served two full years in a school division or educational agency in Virginia
- Have Responsibilities in supervision and/or curriculum development
- Have been an active member of VASCD for two years and currently be a member

The person nominating must ensure that all criteria are met (see application form) and write a letter of recommendation

The timeline for submitting the name of a nominee:

The nomination period is between January 1 and September 1 each year

All nominations must be postmarked by September 1.

Notification of the nominee will be made directly to the nominee October 1.

The award will be given to the recipient at the VASCD Annual Conference.

Nominations for Outstanding Supervisor/Curriculum Leader Award should be completed and mailed to:

Ann Etchison, Executive Director, VASCD

1622 Baileys Retreat

Charlottesville, VA 22901

Telephone: (434) 296-6804

Email: [annetchison@earthlink.net](mailto:annetchison@earthlink.net)

**Please include the following information about the nominee:**

Name of Nominee, Position/Title, School Division/Education Agency, School Office Address,  
Name of Person Nominating (Please print), Signature of Person Nominating, Position/Title of Person Submitting Name (if applicable), Address/Telephone Number of Person Submitting Name:

Please submit the following information on separate pages (no more than ten pages total):

Professional Preparation to include: Institution(s), Dates Attended, Degree(s) Earned, Major area of study;  
Professional Experience to include: School/ School Division /Educational Agency, Position(s), Dates Position(s) Held; Professional Contributions in Areas of Teaching, Staff Development, and/or Curriculum Development; Letters of Recommendation: Attach three letters of recommendation by persons familiar with your contributions to the field. For self-nominations only a Personal Statement: A brief personal statement from the nominee (no more than one page, typed, double-space) about “The significant contributions I have made as an educator.